SF 6432-CM (10-96)

CONTRACT MANAGEMENT SUMMARY REPORT

1. Scope of work	2. Reporting Period _____ through _____	3. Contract Number
4. Contractor (name and address)		5. Contract Date
		6. Contract Completion Date

7. Months													8. FY

9. Cost Status

a.

Accrued Costs	b. Planned
	c. Actual
	d. Variance

10. Manpower Status

a.

Manpower	b. Planned
	c. Actual
	d. Variance

11. Remarks

12. Signature of Contractor's Project Manager and Date	13. Signature of Contract Administrator and Date

See instructions on reverse side.

INSTRUCTIONS FOR COMPLETION OF FORM

Item 7 - In the extreme left of the 12 blocks, enter the first letter of the current fiscal year month in which contract work is performed. Enter successive months of the current fiscal year, as required.

Item 8 - Enter current fiscal year.

Item 9 - a - Enter an appropriate scale in dollars for the horizontal lines in the grid and indicate unit of measure (e.g., thousands). On the grid formed by the dollar scale and the months of the year, plot planned cumulative cost (using a solid a dashed line) for the current fiscal year and actual cumulative cost (using a solid line) for month being reported, with a dotted line extended from the point to indicate estimate of costs to be incurred for the remainder of the fiscal year.

    b - Enter total planned dollar cost for each month of the current fiscal year.

    c - Enter total actual collar cost for each month of the current fiscal year up to and including the month being reported.

    d - Subtract the planned cost (9b) from the actual cost (9c) for each month up to and including the month being reported and enter the difference. Show minus amounts in parentheses. Flag actual on projected variance by placing the symbol @ in the right margin and opposite this item.

Item 10 - a- Enter an appropriate scale in manpower for horizontal lines in grid and indicate unit of measure (e.g., manhours, manmonths, etc.). On the grid formed by the manpower scale and the months of the year, plot planned cumulative manpower (using a dashed line) for the current fiscal year and the actual cumulative manpower (using a solid line) for each month up to and including the month being reported, with a dotted line extended from that point to indicate estimate of manpower to be expended for the remainder of the fiscal year.

    b - Enter total planned manpower for each month of the current fiscal year.

    c - Enter total actual manpower for each month of the current fiscal year up to and including the month being reported. Flag actual on projected variance by placing the symbol @ in the right hand margin opposite this item.

    d - Subtract the planned manpower (10b) from the actual manpower (10c) and enter the difference. Show minus amounts in parentheses. Flag actual on projected variance by placing the symbol @ in the right-hand margin opposite this item.